

Guidelines for Requesting Service/MAC orders

24 hour live support at
763-398-8111 or
800-347-3886

Or

Email us at support@cadybt.com

Inbox is monitored Monday – Friday 8 AM to 5 PM CST excluding holidays

Or

Chat with us on-line at www.CADYBT.com

Chat is monitored Monday – Friday 8 AM to 5 PM CST excluding holidays

Service Requests

Define the urgency level of the service request –

- *Critical – majority of service is affected - **Must initiate this type of request by calling our support number listed above***
- *Medium – can receive and make some calls*
- *Low – service is working and issue is at non affecting level*

Provide the contact's name, number, and email

Provide business hours

Detailed description of the issue

Moves, adds, changes (MAC) requests

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